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The Procedure for selecting an Honorary Life Membership

1. Receive a nomination in writing.
2. The Committee reviews the criteria point by point to see if the nominee meets ALL the criteria.
3. A letter is sent to each executive member and each league representative. Enclosed with the letter is a ballot and separate envelope for anonymous voting.
4. The return envelopes are opened at the same time by the Committee whereby the selected member's approval is confirmed or denied.

The Presentation

1. Prepare the resume of the honoree for the Awards Banquet.
2. Order the certificate (have calligraphy done).
3. Let the family of the honoree know in case they wish to send emails, etc.
4. Order flowers.
5. Ask any previous winners to attend or make the actual presentation.
6. Alert the press.